SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

LATE DAULAT RAM SHARMA GOVT. POSTGRADUATE COLLEGE

NEAR GOVT. HOSPITAL KASDOL

493335

www.gcdrskasdol.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kasdol, being dominated by tribals and forest area which is located in the Balodabazar district of Chhattisgarh strives hard for seeking higher education. To overcome the challenge the Ex. Cabinet Minister of MP Dr. Kanhaiya Lal Sharma with his tireless efforts established Govt. college at Kasdol on 28 August 1984 for the upliftment of socio-economically challenged students of the area. Later, the college was named after late Daulat Ram Sharma, the father of Dr. Kanhaiya Lal Sharma, who was an eminent lawyer of the region.

After 34 years of establishment, on 03 July 2018, the college was granted the status of a postgraduate college by the Government of Chhattisgarh. The college is affiliated to Pt. Ravi Shankar Shukla University, Raipur Chhattisgarh and has got 2(f) and 12(B) affiliations from the University Grants Commission (UGC).

At present 05 programs at undergraduate level (BA/B.COM/B.SC-BIO/ B.SC-MATHS/B.SC-IT) and 11 programs at postgraduate level (Economics/Political Science /Geography /History /Sociology /Hindi / English / Commerce / Mathematics / Zoology /Chemistry) are being offered by the college. At present 1233 students are studying in the college. The college has 20 classrooms, 1 smart classroom, 6 labs,1 gym, and a library with 16910 books. For the convenience of the students, there is a provision of a cycle stand and sports ground. The National Service Scheme (NSS) unit of the college is helpful in developing social, intellectual and service spirit among the students. The students of the college have attained prestigious positions in the university merit list, and cultural and sports events.

Location

Late Daulatram Sharma Government Post Graduate College Kasdol is situated at a distance of 30 km from district headquarter (Balodabazar-Bhatapara) in the east direction of Chhattisgarh state.

The college campus is located on National Highway 130-B. The college area is 41625 sq./mts and the built-up area is ??1245.02 sq./mts.

Vision

1. To facilitate higher education for the students of the socio-economically challenged area.
2. To empower girl students of the area by imparting value based higher education.
3. To develop the competitive ability among the students.

Mission

- To create a congenial academic environment to promote quality education.
- To create awareness among the students towards institutional social responsibilities.
- To make education the driving force among the students of the area and to uphold ethical practices.
- To make girl students self-reliant, especially by empowering them in various fields.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Safe and spacious college campus spread over an area of 8 acres.
2. Active cooperation of public participation committee.
3. The ratio of girls and boys is 57:43.
4. Active and dynamic N.S.S. unit.
5. Active Red Cross and Red Ribbon Club.
6. CCTV Camera-equipped premises with 2TB hard disc.
7. The college results excel the university results.
8. Availability of sanitary napkin vending machine.
9. The College has LAN connectivity.

Institutional Weakness

1. The college lacks a big hall/auditorium.

2. Few faculties are engaged in active research.

3. Limited grants are available for infrastructure, up-gradation of labs, IT infrastructure etc.

Institutional Opportunity

1. To empower the students of the area with quality education.
2. To elevate the academic and social status of the students in particular and the stakeholders in general.
3. To undertake various academic collaborations.
4. To organize programs on skill development and entrepreneurship development.
5. To work towards the holistic development of students.

Institutional Challenge

1. To create awarness towards competitive exams among the students.
2. To provide higher education among the students of the rural areas.
3. To uplift, upgrade, and update the students to uphold the essence of education.
4. To organize various workshops/seminars/lectures/invited talks on skill development, personality development and body language.
5. To provide logistical support to the students coming from distant areas.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the academic calendar provided by the Department of Higher education and divide the syllabus month-wise, class-wise and unit-wise. The college has the practice of conducting special classes for the subjects which were not covered during the academic session. The prescribed university syllabus covers all the cross-cutting issues of professional ethics, gender, human values and environment and sustainability. About 30 % of the students are engaged in experiential learning. At the end of the session, the IQAC committee invites feedback from students, alumni, teachers and planners. After analyzing the feedback appropriate steps are taken. The analysis and action taken report are uploaded on the website.

Teaching-learning and Evaluation

During the last 5 years, about 67% of the total sanctioned seats have been admitted. 63% seats, out of the total seats have been given to the reserved category. The learning level of the students is assessed. Special attention is given to students with low learning levels. Extra classes are taken, an attempt is made to explain through pictures, projector and student-centric methods. The student-teacher ratio is 234:1. Only one teacher is appointed for 234 students. Experiential learning methods and problem-solving methods are used during the teaching-learning process. ICT dedicated equipment like projector, computer and LAN-wifi facility are used during the teaching-learning process. Only 14 percent of posts regular teachers against the total sanctioned posts of teachers could be recruited. At present 8 teachers are posted against the sanctioned 21 posts of teachers. The average teaching experience of teachers is 6 years. The process of internal assessment in our college is strong and transparent. The grievances of the students are redressed by the Grievance Redressal Cell from time to time. Program Outcomes Program Specific Outcomes and Course Outcomes of all the programs invited by the Institute have been uploaded on the website. Students are assessed through practical examination, project work, internal assessment examination and examination. During the last 5 years 86% of the total students passed the final year examination.

Research, Innovations and Extension

The college has sanctioned posts of 05 professors and 16 assistant professors. There are 8 regular teachers, out of which only two teachers have done Ph.D. The principal-in-charge of this institution is recognized as a Ph.D. guide in the faculty of Zoology. The Assistant professor of Information Technology has obtained an M.Phil degree. All regular teachers have passed NET/SET. 5 teachers have completed Orientation and Refresher courses. The assistant professor in Geography and assistant professor in Political Science have participated in national international seminars and workshops during the last 5 years. The college has organized 7 extended and outreach programs, in which 50-250 students had participated. In the year 2020-21, the college has signed a non-financial MoU with Government College Lawan.

Infrastructure and Learning Resources

Late Daulat Ram Sharma Government Post Graduate College, Kasdol was established on 28 August 1984 in a small grain warehouse. Today it has its own government building in which there are 20 rooms, 1 stage, 1 library and 6 laboratories etc. The college undertakes various repairs /maintenance/ renovation works related to the infrastructural facilities available in the college based on the grants sanctioned by the Department of Higher education/ JBS from time to time. The Wi-Fi facility of 50 Mbps speed is available in the college campus. Various quality initiatives have been undertaken by the college as per the suggestion provided by the IQAC.

Student Support and Progression

The college provides scholarships to students. On an average 81.23% students are awarded scholarships. Scholarships were provided to 470 students in the session 2016-17, 619 in 2017-18, 808 in 2018-19, 948 in 2019-20 and 972 students in 2020-21 from government head. Regulatory body has been constituted in the college to prevent sexual harassment and ragging and for this zero-tolerance policy is adopted. A system has been created for online/offline complaints, in which all the grievances are redressed immediately. The placement of students of the college is 0.63% and on an average 0.71% students are getting eligibility for NET every year. Every year more than 50 students appear in the national and international level exams. Our students are performing well in sports and cultural activities. In the college we organize special program related to curriculum and other subjects. Its main objective is to develop socio-cultural and physical skills. Alumni activities are organized in the college through which guidance and motivation is given to the students. Some of these students participate in useful programmes organized by JBS, IQAC, NSS .

Governance, Leadership and Management

Late Daulat Ram Sharma Government Post Graduate College Kasdol is situated at a distance of 30 kms from the district headquarter, on the bank of the life-giving river **Mahanadi,** of Chhattisgarh. The main goal of the college is to provide higher education to the children of the forest area and help them to become socially and financially capable. Other main goals of our college is to do holistic development of girls. For this the college provides a healthy academic environment and high-quality books are provided through the library. Most of the students of the college belong to Scheduled Castes, Scheduled Tribes and Other Backward Classes. Their development is our priority. It is also our goal to provide job-oriented education. Efficient administration through e-governance, financial transactions, admission and examination works are done with transparency. For academic and non-academic staff, assistance in vaccination and accidental casualty, maternity leave, paternity leave, summer and winter leave, medical leave, as well as ICT facilities, gym and retirement benefits etc are provided. The teachers participated in FDP.

Institutional Values and Best Practices

The college fulfills the institutional values ??and social responsibility very well. Counseling, safety and availability of means of acceptance, common room and other gender equality measures are done by the college. Energy is saved through LED bulbs in the college. Arrangements have been made for the disposal of various types of degradable and non-degradable waste in the college. A party has been formed to dispose of solid waste. About 250 saplings have been planted in the college. There is a provision of ramp in the college for specially abled students. Rights, duties, and obligations are realized. The code of conduct has been made for the teachers and students in the college. There is a provision of code of conduct for the administrative and other staff, physical training is given to the students in the form of best practices in the institution in which they can be selected in the police and armed forces. The cleanliness campaign is taken on top of the second-best practices, in which our college campus is kept clean and healthy.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Late Daulat Ram Sharma Govt. Postgraduate College
Address	NEAR GOVT. HOSPITAL KASDOL
City	KASDOL
State	Chhattisgarh
Pin	493335
Website	www.gcdrskasdol.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Dr.h.k.s.gajendra	07728-251241	9907402627	07728-251241	govt.drscollegekasdol@gmail.com
IQAC / CIQA coordinator	Rupchand Joshi	07728-251242	9425594877	07728-251242	rupchandji11@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	28-08-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-10-1992	View Document
12B of UGC	10-10-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NEAR GOVT. HOSPITAL KASDOL	Semi-urban	10	1245.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Intermediate pass	Hindi	50	50
UG	BSc,Science	36	Intermediate pass	Hindi	50	50
UG	BSc,Science	36	Intermediate pass	Hindi	20	10
UG	BA,Art	36	Intermediate pass	Hindi	150	150
UG	BCom,Commerce	36	Intermediate pass	Hindi	50	30
PG	MSc,Science	24	Under Graduate in Revelant subject	Hindi	25	25
PG	MSc,Science	24	Under Graduate in Revelant subject	Hindi	25	25
PG	MSc,Science	24	Under Graduate in Revelant subject	Hindi	20	16
PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	30	20

PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	20	20
PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	20	7
PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	20	20
PG	MA,Art	24	Under Graduate in Revelant subject	English	20	16
PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	20	20
PG	MA,Art	24	Under Graduate in Revelant subject	Hindi	20	17
PG	MCom,Commerce	24	Under Graduate in Revelant subject	Hindi	20	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5				0				16
Recruited	0	0	0	0	0	0	0	0	6	2	0	8
Yet to Recruit				5				0				8
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	6	0	0	6
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	3	0	0	3
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	6	2	0	8

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	0	0	2
M.Phil.	4	0	0	0	0	0	0	0	0	4
PG	4	0	0	0	0	0	5	4	0	13

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	352	0	0	0	352
	Female	484	0	0	0	484
	Others	0	0	0	0	0
PG	Male	169	0	0	0	169
	Female	227	0	0	0	227
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	93	76	77	61
	Female	117	90	87	59
	Others	0	0	0	0
ST	Male	111	95	87	78
	Female	146	135	120	92
	Others	0	0	0	0
OBC	Male	295	271	264	225
	Female	375	336	299	214
	Others	0	0	0	0
General	Male	9	10	8	7
	Female	25	20	17	9
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1171	1033	959	745

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	There are 16 interdisciplinary programs in the college. No decision has been taken regarding the multidisciplinary programme. The decision regarding the multidisciplinary program will be taken as per the instructions of the university.
2. Academic bank of credits (ABC):	Work will be done on this subject as per the instructions of the University.
3. Skill development:	We are planning to conduct some certificate programs under self-financing scheme for skill development in the context of local requirement.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	No planning has been done in this regard.
5. Focus on Outcome based education (OBE):	Presently 16 outcome based programs are running in this institution. Such programs will be made by the university when the new education policy is implemented. Programs will be conducted as per the instructions of the University.
6. Distance education/online education:	We do not have any policy regarding distance education.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
235	235	235	187	184

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	14	13

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1171	1033	959	745	734

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
827	827	827	767	734

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
292	265	256	175	202

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	6	6	6

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
43	43	43	41	40

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 20

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
17.15591	6.39783	29.80350	14.36351	56.91741

4.3

Number of Computers

Response: 19

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Late Daulat Ram Sharma Government Postgraduate College, Kasdol, offers BA, BSc, BCom at the UG level and M.A., M.Sc. and M.Com. at PG level. The appointment of guest faculty is being done, as per state government rules and also through Jan Bhagidari Samiti (JBS).

The academic calendar is issued by the department of higher education at the beginning of each academic session. This is sent to the concerned colleges, on the basis of which curricular, co-curricular and extracurricular activities are conducted throughout the year.

The faculties are instructed/ directed by the department and the Principal to update themselves as per the needs and demands of the changing scenario. Teaching time-table has a big role for teaching smoothly in the college, for which a committee of regular professors/assistant professors is formed by the principal. The members of the committee decide the time of teaching for various subjects through contemplation and analysis. In this way the teaching time-table prepared by the committee comes into vogue as daily academic time after the signature of the principal.

The attendance register and daily diary distribution is done, in which the professors regularly record the attendance and absence of students in their class. In the same way, all such teachers write the details of the teaching work to be done every day and go with the objective of completing certain subject-matter in every month and try their best to complete it in the same month.

Study-teaching work continues in the college according to the instructions of the government. At the same time, with the help of practical assistant by the students of science subject group, practical work goes on in various subjects and project work is done by the students practical examinations are organized for the students of various undergraduate and graduate levels.

The university conducts the examination of various postgraduate level subjects through semester system whereas the undergraduate level exams are conducted on annual basis.

The graduation level examination is usually conducted in three shifts. For example, B.Sc. in the first shift, B.Com in the second shift and B.A. in the third shift.

It is to be noted that for the last two years, the graduation and post graduation level examinations have been conducted through blended mode.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The admission process starts in the month of June every year in the college. The students fill the offline admission form, following the rules of reservation roster and get admission on the merit basis. For the last two years, according to the instructions of the university, students apply for admission in the college through online medium, after that admission is given on the basis of reservation roster of merit list received from the university. The admission process gets completed by 31st August. In order to run the teaching work smoothly in the college, the teaching time-table is made, for which a committee of regular professors/assistant professors is formed by the principal. The members of the committee decide the time of teaching for various subjects with deep reflection and analysis and after that the study-teaching work starts. During this post-graduate classes continue to be conducted according to their scheduled time-table.

From the month of September, the supplementary examinations of the university and semester examination of regular students of postgraduate level are organized in the month of December. Along with this, online applications are invited from regular and self-study students for the main annual examination from December.

Block and state level sports competitions are organized in the college from August to December. Inter college sports competitions are held from August to February. Annual sports competition is held in the college in the month of December.

A seven-day special camp of National Service Scheme Unit (N.S.S.) is organized in the college from November to January. The backward villages are identified for the camp, where various activities are done by the members of National Service Scheme for village upliftment and awareness.

Various undergraduate and postgraduate level practical examinations are conducted in the college in the month of February. External examiners are invited for practical examination as per the instructions of the university. Practical exams are conducted under their supervision.

A three-day annual festival is organized in the college in the month of January itself, in which the first day sports competition, second day debate, essay, rangoli and Anand Mela are organized and on the third day cultural program is organized by the students. Prizes are awarded to the winners of the annual festival.

The main examination of graduation level starts from the first week of March which is completed by the month of May. The postgraduate level semester examinations are conducted in the month of May-June.

The results of various examinations are declared by the university in the month of June.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 12.5

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The curriculum in the institution includes human values, environment and sustainability and gender issues etc, the details of which are as follows -

1. In B.A. first year Sociology, in Unit 4 of the second paper, the ethics related to gender has been included.

2. In B.A. first year Geography course, gender issue and growth, density and distribution of world population have been included.

3. Environment has been included in the curriculum in B.A. third year Political Science.

4. Environmental indicators of sustainable development have been included in the curriculum in B.A. third year of Economics.

5. In the second paper of Geography in the B.A.third year, natural resources in page number 43, water

resources in page number 49, forest resources in page number 59, mineral resources in page number 73, climate in page number 34, drainage system in page number 23 related to the environment have been included.

6. Environmental sustainability has been included under the question paper of environmental studies in the B.A. third year political science.

7. B.A. third year curriculum covers social and economic development related to sustainable development.

8. In the course of B.A. third year geography, related to gender issues and population have been included.

9. Women's rights and gender issues have been included in the syllabus of first semester M.A. political science.

10. Gender issues have been included in the curriculum of M.A. sociology.

11. Sex ratio has been included in the population question paper in the syllabus of M.A. Geography.

12. Human values ??were included in the curriculum of M.A. Hindi literature and M.A. English literature.

13. Professional ethics has been included in the curriculum of M.A. sociology.

14. Gender issue of India has been included in the course of the third semester M.A. sociology in "Social Movement" question paper.

15. Environmental Geography has been included as one question paper of M.A. Geography IV Semester. M.A. Sociology has also been included.

16. In the course of the fourth semester M.A. sociology, important relations work related to human values ??have been included.

17. Biodiversity related to environment has been included in the syllabus of first semester M.Sc. zoology.

18. Sex determination related to sex has been covered in Unit 4 of the first semester M.Sc. zoology course.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 13.76

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	37	37	21	19

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document]()
Any additional information	[View Document]()

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 62.85

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 736

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document]()

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document]()
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document]()
URL for stakeholder feedback report	[View Document]()

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 66.53

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1171	1033	959	746	734

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1440	1440	1440	1340	1280

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 63.21

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
624	556	535	423	393

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Advance learners and slow learners

1. The students who come under the advance and slow learners are marked by the total number of marks obtained in the previous class.
2. Advance learners are encouraged to study reference books/ journals and book through N-LIST.
3. Advance learners are informed about their future prospects.
4. The slow learners are motivated to study by attending extra classes.
5. Slow learners need extra study, so time to time tutorial classes are conducted on regular basis.
6. Bi-lingual mode of teaching is adopted by the teachers.
7. They are prompted to ask questions and the objectives are explained through pictures, projectors and videos
8. The practical and theoretical objectives are explained to the slow learners, what is the importance of their study in daily life.
9. Learners are explained how to prepare if they have problem in annual exam or practical exam.
10. For some learners who are hearing impaired, efforts are made to keep the classroom environment quiet.
11. Slow learners are encouraged to study in groups to increase the speed of learning
12. Examinations are conducted from time to time and on the basis of the marks obtained from the evaluation, subject wise, all the teachers are explained how to study if the learner has any problem related to the subject.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 234:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our college is a multi-faculty PG college where B.A, B.Sc, B.Com, classes are conducted where each department has its own specific approach towards learning. Special emphasis is given on experiential

learning such as field study and survey at the undergraduate and postgraduate level. The students are provided with first-hand experience of their relevant subjects. They do experiments related to their curriculum and learn the fundamentals of science and arts on their own.

Local level Biodiversity knowledge is provided to the students of Botany and Zoology.

To study the local level social and economic issues, a rural survey is conducted by the department by the students of post graduate level. The Department of Political Science also organizes a visit to the Chhattisgarh Legislative Assembly from time to time so that the students can directly see the proceedings of the Vidhan Sabha and better understand the activities of the State Government.

Under the project work by the Sociology Department, a report is presented by studying the problems of any rural or urban area, so that the students are aware of the problems.

NSS - the spirit of social service is inculcated in the students through group activities and seven-day camp.

Through annual festivals and sports activities, students get an opportunity to show their talents.

The students are made aware of the nature and scope of chemistry and the importance of chemistry in life, the purpose and values. In order to develop the skills of the students, suitable material is selected while teaching chemistry. Teaching aids are prepared and experimented and demonstrated.Subject related symbols are introduced to the students so that they can easily understand and use it while studying. Students are shown experimental facts related to science in the laboratory by proving them by experiment and information about related equipment is given.

Information technology education is given in our college through modern equipment (computer, projector, internet, etc.). This includes displaying new text, presenting new content, explaining new programs, and using a new website. This gives progress to the ideas, imaginations and actions of the students. Information about Internet, E-mail is given in the class of Information Technology which the students can use in their life. In this college, teaching work is done through offline-online mode of education.

Physics is based on observation. Through physics in the college, efforts are made to explain natural phenomena in as much detail and depth as possible. The work of observing, measuring natural phenomena related to matter and energy is taught through physics. In physics, an attempt is made to understand and predict the physical phenomena around us.

Hindi language teaching is explained through simple education method.

Teaching work is done to the students through educational excursions and projects to environmental studies. This allows the students to analyze the potential, usage patterns and balance of various resources available for future use. For the convenience of the students, multiple choice and essay type questions are provided at the end of each chapter.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college has ICT enabled classrooms and laboratory which have projectors installed and the campus is enabled with high speed WiFi connection. The faculty of Late Daulat Ram Sharma Govt. Post Graduate College Kasdol uses various ICT enabled tools to enhance the quality of teaching through Google meet app, Zoom app etc. Classroom is used to manage and post course related information learning material submissions and Assessment Assignments etc Online Drawing tools like concept maps by Mind Maps used to perform student centric learning. The PPT power point presentation is enabled with animations and simulations to improve the effectiveness of the teaching-learning process. The information is communicated to the students in the mail or WhatsApp group even before the ICT tool is used. Online quizzes and polls are conducted regularly to register students' feedback. Teachers have used various online tools to teach mathematical subjects in online mode like whiteboard in Microsoft teams, in Google etc.

ICT blended teaching is more effective during this Corona pandemic Education is given in Late Daulat Ram Sharma Govt. Post Graduate College Kasdol, two-three classes are given in the projector of Zoology department, a subject under science, in which the students are given a pictorial description of a topic. With the help of projector, molecular level study is done in Zoology subject. Students find it more interesting to do as each lesson is clearly visible in the projector.

Botany, another branch of science, also takes two to three classes in a week in projectors. Botany is studied both experimentally and theoretically. Theory classes are taken with the help of projector and practical classes are explained illustrated by projector computer and mobile. With the help of projector, the internal structure of plants is clearly studied.

Classes of B.Sc. IT in Late Daulat Ram Sharma Govt. Post Graduate College Kasdol are conducted by computer.

Grammatical position is also explained effectively through power point presentation.

In college, two to three classes of mathematics are also taken in a week with projector, in which different shapes like circle, spare etc. are shown in the projector and the difference between them is clarified. Which cannot be explained in normal black board because circle is 2D, 3D theorem is also clarified with projector.

In the college, two-three classes of commerce are taken in a week from the projector, in which the students are made to study marketing management in detail. ICT tools make the quality of teaching impressive.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 234:1

2.3.3.1 Number of mentors

Response: 5

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 13.37

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 6.2

2.4.3.1 **Total experience of full-time teachers**

Response: 31

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

There is a provision for such internal assessment, both undergraduate and postgraduate. The pattern of 2 questions has been adopted in the annual examination at the undergraduate level, where in the new semester system at the postgraduate level, there is only one paper in each course. The pattern of the semester system has been changed, so that four types of questions have been included in the 1- objective type, 2- very short answer, 3- short answer and 4- long answer. The idea of ??internal assessment is taken from the internal evaluation method in the college has been a topic of discussion in the academic world. Each is based on the principles of internal assessment. The first person should do the teaching work, the same person should do the work of evaluation and the work of the second should be done continuously throughout the field. Under the internal evaluation system, students are informed about their shortcomings and successes by the teachers working on evaluating the progress of the students. This gives nourishment to the students and they strive to make academic progress to the best of their abilities. In addition to written examinations, various methods of measurement and evaluation are used by teachers to evaluate the

academic progress of students.

Internal assessment provides opportunities to students as well as teachers to improve their learning plan. On the basis of the knowledge and skills acquired by the student, the teachers can also change their teaching strategy as necessary, no doubt this is a meaningful step in the direction of improving each and every examination and improvement in the entire education system. In fact, an attempt is made by this college to orient the education system towards teaching-learning by eliminating the defects of the traditional term-end by-evaluation system prevalent in the present times. To improve the academic qualities of the college, efforts are being made to make teachers familiar with different methods of teaching and make them good sources. Through which efforts are made to make the students of the college easy and comfortable through special different meaningful methods. The examination taken in year is neither able to measure the multidimensional academic progress of the students, nor is there a provision for internal assessment of college level classes, given by the teachers, through this internal assessment is organized through projects and assignments and in June Semester examinations are held in July and the college has been started from 2021 at the graduation level and organizes the examination according to the university system by the college

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Internal assessment is conducted in the college in a time bound manner in the postgraduate classes as per the time table prescribed by the university. Seminars and written examinations are organized in the college to bring transparency in internal assessment. Due to which the mental ability is developed along with the academic quality of the students. In internal assessment, marks are divided by the subject teachers on the basis of their quality without any bias. It has been seen that if the same student is dissatisfied with the marks of internal assessment, then in order to bring transparency, the college management provides the facility of internal assessment answer sheet and project work inspection and self-satisfaction.

The subject becomes interesting due to the awareness of internal assessment in the students. A team has been constituted in the college to solve the problem of internal and external examination, through which the problems of regular and self-study students are solved. Before the external examination in the college, the students are given information about the rules and dimensions of the examination along with the necessary information to fill the answer sheet, OMR sheet, so that minor errors can be avoided during the examination.

The examination is conducted in the college according to the norms and rules set by the university. After the declaration of the result, the university provides the facility of recalculation and revaluation within a week. Along with this, if any student is not satisfied in the re-calculation or re-evaluation, in that case the student can see the photocopy of his own answer sheet according to the rules of Right to Information. From this it is clear that the university and college are making efforts to bring transparency in internal and external assessment, in which the future of the students is not played with.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and

displayed on website and communicated to teachers and students.

Response:

It is always the effort of the teachers that they should not limit the students to the knowledge of the book nor keep wondering in search of govt. job, but the teacher should give practical knowledge to all possible students so that also he can make his socio-cultural economic progress and can play his important role in the development of society and country with honesty. Teachers always try to mold the student along with acquisition of knowledge of science to become an independent, an enlightened and responsible citizen.

The communication of importance and usefullness of the curriculum begins in elementary classes when the subject teacher explains and discusses the syllabus of the subject. The learning aspects and learning outcomes of each course remain the main topic of discussion. The learning outcomes are clarified to the student.

The faculty of science in the college present the curriculum from the scientific point of view which helps the students to become scientific researchers and a successful teacher in future.

The faculty of commerce help the student to explain and encourage different types of employment and business programme.

There are such important subjects in the faculty of arts which give the students a way to know the causes and consequences and effect of the historical background, cultural, political, religious and economic conditions of the country and society so that they can also successfully develop their logical scientific skills abilities and can become better citizen for the welfare of the country.

All subject teachers give best teaching performance and the student know their topic- theoriticaly, practically and their future uses.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Method of measuring the level of Programme outcomes   -

Two levels of programs are being conducted by the university. First of Graduation level in which mainly B.A, B.Sc. and B.com and second graduate level in which M.A., M.Sc. and M.com have been included.

Undergraduate level programs are mainly of three years, 16 subjects have been included in these programs,

it is mainly held between March to May.

The programs at the postgraduate level are mainly of two years duration by conducting semester examinations. The semester examinations are held in the month of December-January and May-June.

The method of measuring the level of Program specific outcomes -

Three types of undergraduate level programs -

B.A. Programs - Hindi, Literature, English Literature, History, Geography, Economics, Political Science, Sociology

 mainly practical work is done in the subject of Geography.

B.Sc. Program - as mathematics, physics, chemistry, zoology, botany, and science. the basis of internal assessment, theory and practical examinations.

Mainly practical work is done

B.Com Program – Commerce subject done on the basis of internal assessment, theory tests.

Language – English and Hindi as the foundation courses in the undergraduate level programmes.

In the first year of undergraduate level programs, it is mandatory to include the subject of environment in their courses.

   The programs divided into three categories

M.A. Program – subjects like Hindi literature, English literature, sociology, geography, political science, economics, history on the basis of internal assessment, theory and practical examinations.

   M.A. programmes, there is internal assessment of 20 marks, theoretical work of 80 marks and practical work of 100 marks.

M.Sc. Program – subjects like Mathematics, Chemistry, Zoology

   on the basis of internal assessment, theory and practical examination. is of 20 marks, the theory is of 80 marks and practical is of 100 marks,

M.Com. Program - Commerce

       on the basis of internal assessment, theory and practical examination. internal assessment is of 20 marks, theory is of 80 marks and practical is of 100 marks.

The method of measuring the level of Course out comes -

The courses of undergraduate level classes in the college are divided into 5 units each. These courses are assessed by the faculty by taking unit tests. While teaching in the classrooms, teachers also give questions

and answers related to the curriculum to their students and at the same time give studywork. Those notes are checked by the professors from time to time. From all these activities, it is known that how much the student is able to remember, understand and use and interpret the courses.

The courses of the postgraduate level classes in the college are divided in the form of 5-5 units. These courses are assessed by the faculty on the basis of Unit Tests, Internal Assessment, Seminars and Presentations. Experiments are conducted daily in the subjects of practical work and questions and answers related to it are done. After selecting a problem for practical work, selecting the field method, the facts are collected and analyzed and the report is prepared.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 85.47

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
367	278	279	172	185

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
408	317	338	187	246

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

2.7.1 Online student satisfaction survey regarding teaching learning process

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 20

3.1.2.1 **Number of teachers recognized as research guides**

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	9	9

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Initiatives have been taken for the creation and transfer of knowledge in the college, due to which innovation ecosystem is created which is shown in the following points -

1. All the teachers and students of the college are encouraged to do research work related activities.

2. Dr. H.K.S. Gajendra, the principal of the college, has received the degree of Doctor of Philosophy under the subject of Zoology in the year 2011. The subject of his research has been "Reptiles of Dantewada District" the necessary information related to research work done by him are communicated by the teachers to students.

3. Principal Dr. H.K.S. Gajendra is registered as research guide in Pandit Ravi Shankar Shukla University since the year 2018 and research work is being done by their research scholar.

4. Dr. Khurshid Khan, an assistant professor of political science of the college, has received the degree of Doctor of Philosophy under Political Science in the year 1993. The title of his research is the study of India-Pakistan relations, impact and perspective, the benefits of research and experience gained by him is encouraging for the teachers and the students.

5. Ms. Dipti Mahilange, Assistant Professor of Information Technology Department of the college has received the degree of Master of Philosophy in the year 2014.

6. By participating in various conferences, workshops and seminars from time to time, the professors and assistant professors increase their knowledge and the college gets its benefits directly and indirectly.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual**

Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

World Environment Day is celebrated every year on 5th June in Late Daulat Ram Sharma Govt. Postgraduate College Kasdol. On this occasion, the teachers give information about the protection of the environment to the students. They are also made aware of many issues related to the environment.

World Yoga Day is celebrated on 21st June, on this occasion, teachers make college students do yoga and from this they are taught how to keep their body healthy through yoga.

Tree plantation work is done in the college in the month of July. On the occasion of tree plantation, tree plantation is done by the Principal of the college and all the teachers and students. During tree plantation, the students are made aware of the benefits of trees by the professors.

Independence Day is celebrated on 15th August, on this occasion information is given about the life stories of the martyr including great leaders and revolutionaries of the country.

Ekta Diwas is celebrated on 31st October in the memory of Sardar Vallabhbhai Patel. Sardar Patel united the 565 princely states in India and made India a country.

5 September is celebrated as Teacher's Day and teachers are respected.

National Service Scheme NSS on 24th September Day is celebrated as On this day, students of NSS are awarded for their excellent performance.

Mahatma Gandhi Jayanti and Cleanliness Day is celebrated on 2nd October. In this month, many information related to cleanliness is given so that students get inclined towards cleanliness and they can contribute in making their country clean.

Constitution Day is celebrated on 26 November, on this day the rules written in the constitution are read out to the students. Knowing these rules, students and girls become aware of their rights.

World AIDS Day is celebrated on 1st December, on this day the causes and precautions are made about the spread of AIDS.

Swami Vivekananda Jayanti and Youth Week are celebrated on 12 January. Swami Vivekananda was the source of inspiration for the youth and listening to his words, a feeling of doing something for the country arises among the youth.

National Voters' Day is celebrated on 25 January, with this awareness voters know about their rights and are able to use them.

26 January is celebrated as Republic Day, on this day the Constitution came into force in our country. On this day, information about the rules mentioned in the constitution is given.

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC,

Government and Government recognised bodies during the last five years

Response: 7

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	3	2	1

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 12.31

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	0	250	150	50

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)
Any additional information	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established on 28.08.1984, which was initially operated from a small food warehouse, and at present the college has its own building with all facilities.

The area of ??the college campus is 41625 sqm, of which the built up area of ??the college is 1245.02 sqm. The college campus is covered with greenery all around.

Classes are conducted in the college with proper seating arrangement, lighting, green board and the college campus is protected by eight feet high walls from all sides. 05 classes of graduation and 11 classes of post-graduation are conducted in the college. In which B.A., B.Sc. and B.Com and M.A. M.Sc. and M.Com. classes are conducted.

Class Rooms - The college has 6 halls with 60 student capacity, 13 class room, stage, verandah, chemistry verandah, library verandah, etc. There are verandahs and other halls in which the study arrangement of all the students is done properly.

Laboratories - At present our college has separate laboratories for chemistry, physics, biology, geography, in which all the experimental equipment and materials of the department are well equipped in the practical room of the department. Through the laboratory, the students complete the experimental work through the experimental method. A separate computer room and other facilities are available for studies.

Seminar Hall - The college has a seminar hall which is arranged as seminar hall in room no.14 with adequate seating arrangement, lighting and fresh air facilities.

Library - A library in the college where total 16910 books are available but reading room facility is not available. Students and teachers release books from the library and complete the study work as per their convenience in the class/staff room.

Playground - There is a big playground inside the college campus which is used by the students of the college for sports activities. The college has facilities for playing badminton. It has ample area for playground in which any outdoor sports can be played.

Toilets - Separate toilets are available for boys and girls in the college, where adequate cleanliness is taken care of and water facilities are always available. Water filter arrangements are available in each block.

Stage – An open stage is available for organizing cultural activity.

Gym - Room no. 11 has been provided for gym where adequate equipment is available. The construction work is being done as per the orders and budget received from the government.

Cycle Stand - The college has a cycle stand with a capacity of 500 bicycles. In which the students keep their cycles in an orderly manner.

Canteen - The construction work of canteen is under process.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Keeping in mind the physical, mental and moral values ??development of the students, many external and internal activities are organized in the Late Daulatram Sharma Government Post Graduate College, Kasdol and there is a sufficient amount of space for all of them.

Some programs like science fair, joy fair and birth anniversary of great men are organized inside the college building, the preparation of which is done inside the college building. Whose total area is about 5 decimals.

There is a provision of ventilated rooms for yoga. On the day of Vishwa Yoga Day, materials like rugs, mats, sheets are used on the ground in the college campus. Keeping in mind the physical development, a gym has been arranged in this institution, which can be availed by the students and teachers of the college.

Under the cultural program in the college, there is enough space for organizing the annual function. Keeping in mind the sports activities, various types of games are organized. Out of about 8 hectares (total) in this institution, 2 hectares have a playground. Games are organized in the playground from time to time. Under these sports, some games like chess, carrom board etc. inside the college and cricket, kho-kho, running, long jump, high jump, javelin throw, griddle throw, football, volleyball, all these types of sports are organized outside the college. Is. Therefore, adequate facilities are available for cultural activities, sports, gym and yoga in the institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 10

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 38.98

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.94181	2.56100	2.65	5.95209	46.43515

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The facility of a**utomated using Integrated Library Management System (ILMS) is not available** in the college. We are in the process of acquiring Integrated Library Management System (ILMS) software.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.44

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.41201	0.761	0.25	3.29899	0.4755

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.02

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 12

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a well established IT Infrastructure to cater to the demand of student and staff for better teaching and learning process. Various software are available at the institutions level as per current market situation and continuously updated. Our college has various social media platform such as WhatsApp and telegram and is connected to security with official website www.gcdrskasdol.in.

The college has centralised system to support the IT infrastructure campus facilities and equipment for students security and student monitoring purposes. College is protected with installation of CCTV systems. Each department is well connected with LAN (local area network) having 300 MBPS transfers of data rate.

The college campus has wifi facility for staff with 25 Mbps speed to allow authenticated users to access the internet network and avoid malicious login in network.

All computers are provided with Core i3 processor, 4GB RAM, configuration. IT department has laboratory with intel processor, corei3 with 4GB RAM, 500GB, 1TB HDD machine. College has windows licence copies such as windows 7,10,11 MS office.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 62:1

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 47.53

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
7.45943	5.09643	18.05118	5.83034	7.60396

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

For repair and maintenance, the suggestions received from IQAC, students, teachers and staff are done on priority basis by passing the resolution in the staff council meeting, for this the payment is made from the fund available of principal deposit or "jan bhagidari samiti". Apart from this construction and repairing work is done on receipt of budget from the government.

The electrical repair work is done through the contract by calling the local mechanic before the commencement of every session. If there is a problem in the middle of the session it is resolved at the local level. If any of our student do electricity repairing work then we give priority to it first. Repair and maintenance of computer and electronic gadget is done through local mechanic.Cleaning of toilet is done regularly, if some repairing work is needed, sweeper inform to the principal and appropriate action taken

form principal.

Building construction and repairing are done through Public Work Department when budget is allotted and order received from the government. The maintenance of CCTV camera is done by the supplier on the call basis.

Apart from these if any other problem suddenly arise, necessary action is taken by the principal.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 81.23

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
972	948	808	619	470

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies
    2.Organisation wide awareness and undertakings on policies with zero tolerance

3.**Mechanisms for submission of online/offline students' grievances**

4.**Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.63

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	1	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0.71

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	90	70	60	50

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 5

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at**

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	3	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Apart from the curriculum, other activities are conducted for the students in the college. The basic objective of these activities is to make social, cultural and physical development of the students. These activities will prove helpful in the development of knowledge and skills. Cultural programs are organized in the college and students are motivated through the National Service Scheme. Physical training and exercise are also conducted in the college. Science fair is organized in the college for the cognitive development of the students. On the occasion of Environment Day, along with tree plantation, debate competition is also organized by the students to spread awareness about the environment.

On the occasion of Women's Day, a platform is provided to the students in the college to express their views on the issue of women's empowerment. In order to bring awareness about voting among students, essay writing, debate, slogan competition is organized along with organizing programs on "Voters Awareness Day" on 25 January. At the end of the program attractive prizes are also given to motivate the students. Apart from this, Red Ribbon program, Anand Mela, seminar, sports competition and anniversaries of Mahatmas are also celebrated in the college. This leads to the intellectual development of the students. The main goal of the college is to make the teaching process interesting by providing entertainment.

File Description	Document
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	1	0	0

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

ALUMNI ENGAGEMENT

The college alumni association continuously works for the development of college through various activities - guidance to students for competition exam preparations in government and private sector.

Some Alumni are part of JBS. They also play active role during NSS camps. They observe and give there idea for development in the alumni meeting is always gives preference by the college authority.

Alumni also gives proper feedback for the over all development of the college. The institution always interacts with its Alumni community.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Late Daulatram Sharma Government Post Graduate College Kasdol is 30 km far from the district headquarters in the east direction of Balodabazar-Bhatapara district of Chhattisgarh state. It is connected with National Highway No. NH 130B. The college is situated on the eastern bank of the life-giving river of Chhattisgarh 'Mahanadi' .

The operation of the college and the quality of education imparted is based on an efficient management and the "vision and mission" set by the institution. For this reason, some "vision and mission" has been set for the operation of Late Daulat Ram Sharma Government Post Graduate College, Kasdol.

Vision and Mission

Vision :-

- To facilitate higher education for the students of the socio-economically challenged area.
- To empower girl students of the area by imparting value based higher education.
- To develop the competitive ability among the students.

Missions :-

- To create a congenial academic environment to promote quality education.
- To create awareness among the students towards institutional social responsibilities.
- To make education the driving force among the students of the area and to uphold ethical practices.
- To make girl students self-reliant, especially by empowering them in various fields.

To achieve the "vision and mission" set by the institution, the holistic development of the students is done by the college management through various programs and activities. After admission in the institution, the students are made aware of the code of conduct of the college by the management and through various activities, through the teachers of the institution and through the non-teaching staff, the students are taught through the resources available in the institution.

A helpdesk has been set up by the management for the cooperation with the students and redressal of their problems. Teaching work is done through regular classes by the teachers. By studying, students not only acquire education but also learn discipline. Work is done by the management from time to time through sports, NSS and cultural programs for physical and mental development as well as for the development of leadership ability, teamwork spirit etc in the students.

Due to its location in the Forest region, the financially and socially backward students are supported by the management and alumni group.

The teaching work and other activities of the institution are directly monitored by the Principal of the college. Apart from this, the management of the college is also kept under control by the Chhattisgarh Government Higher Education Department and Jan Bhagidari Samiti (JBS).

In this way, the "vision and mission" of the institution is achieved by the management of the institution by making academic calendar, teaching work and doing various programs and cultural activities on moral and spiritual development of the students.

File Description	Document
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Library Arrangement and Operation

The library of the college is very rich due to the collection of many types of books. The library has a huge collection of books on great personalities, historians, writers, politicians, arts, science, and commerce subjects and literature. Efforts are made to make available excellent books to the students through the library. The library has played an important role in the cognitive development of the students.

Due to lack of physical verification and adjustment of books, books were not distributed to the students in the session 2016-17 and 2017-18, for the college management, the task of getting the library physically verified and written down was challenging. For this many efforts were made by the college management. A committee was formed by the Principal Dr. D.S. Jagat to get the physical verification and writing of the library done. Keeping the interest of the students in mind, Shri Roopchand Joshi (Assistant Professor Sociology) and Shri Navin Kumar Mishra (Laboratory Technician) were appointed in-charge for physical verification and adjustment of books for the purpose of opening the closed library for the students. A committee was formed for write-off and adjustment. After physical verification of the books by the committee, the report was forwarded to the principal. But the then librarian Mrs. Rita Sharma refused to accept the above report. After this Principal Dr. H.K.S. Gajendra sir again constituted a new committee, whose main objective was to make a new list of available, unwritten and lost books during the tenure of Mrs. Rita Sharma (Librarian). The committee prepared a new list of available, overwritten and missing books and handed it over to the principal. The amount of missing books was recovered from the then librarian Mrs. Rita Sharma. Presently the library is being run smoothly by the newly appointed librarian Shri K.K. Devangan. Under the book bank scheme, BPL scheme, excellent books related to the subject are being provided to the students by the library of the college.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Late Daulat Ram Sharma Postgraduate College Kasdol is an area surrounded by Scheduled Castes, Scheduled Tribes and Other Backward Classes majority. Following is the plan in line with the vision and mission of the college -

Strategic planning for the long term

- NCC unit of the college to be started in future.
- The college aims to introduce postgraduate classes in all subjects.
- Expansion of library room, professor room, teaching room etc.
- To starts computer science and PGDCA programes

Execution -

- Various programs have been organized by NSS.
- Teaching has been done through webinars during the Corona period.
- Reserved category students were admitted and given government scholarships.

Executed Activity-

The study, teaching work has been completely affected due to the Covid 19 pandemic. During this period online teaching was done through phone, Google Meet and webex. All the college information was provided online to the students.

The question paper was delivered through WhatsApp and email Id. Students submit the answer sheets by putting it in the envelope to the respective counters.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Late Daulat Ram Sharma Government Post Graduate College, Kasdol District Baloda Bazar Bhatapara is a government college operated under Chhattisgarh Higher Education Department, Chhattisgarh Government. The aim of the college is to make the students of the area job oriented by providing higher education.

From the administrative point of view, the principal is the head of the college, who is responsible for all the work of the institution, apart from this, public participation committee is also formed to monitor the work and activities of the institution and for the development of the institution. The task of the principal is to coordinate with the public participation committee and work for the development of the college.

For teaching work, there is an assistant professor and guest lecturer in the institution and for the work of the teacher, there is a librarian, assistant grade computer operator, watchman, peon and sweeper etc. The laboratory attendant is working in the institution as a technical staff.

The recruitment of teachers and other staff in the institution is done by the Chhattisgarh government through CG PSC, CGVyapam and departmental recruitment.

Similarly, the work of promotion to various posts and other work under the service rules is done by the department.

For the grievance redressal of the students of the institution, arrangements have been made for the help desk and complaint box, through which the students can send any complaint related to ragging or institution to the college management.

The college is run smoothly through various departmental committees in the institution.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The development of the organization depends on the happy working style of the employee. The progress of an organization depends upon the happiness and welfare of the employees working in the organization. Welfare schemes are adopted for the benefit of teaching and non-teaching staff. Since the college is a government institution, there are government welfare schemes for the teaching and non-teaching staff of the institute. The State Government has enacted several Acts/Rules and Regulations for effective welfare measures for its employees and the existing provisions are amended/updated from time to time on demand or as per the requirement.

The Institute has the following effective welfare measures for the teaching and non-teaching staff -

1. To provide treatment in the care of accidental casualties of employees.
2. Vacation

- Casual leave
- Maternity leave
- Paternity leave
- Summer and Winter Vacation (for Teaching Staff)
- Medical leave

3. ICT facilities

- The college is fully Wi-Fi enabled.
- Laptop/desktop facility is available in the library and staff room

4. Separate department rooms have been provided for teaching staff and Wi-Fi enabled rooms have been provided for non-teaching staff.

- Outdoor and Indore gymnasium facilities for all.

5. Support Facility

- Canteen
- Internal Complaints Committee
- Parking facility for both teaching and non-teaching staff
- Clean drinking water facilities

6. Retirement Benefits (As per University Rules)

- G.P.F. (General Provident Fund) which allows pension to employees after retirement.
- C.P.F. (Contributory Future Plan) under which the management contributes equal to its share.
- National Pension Scheme for employees joining services after NPS(01.01.2004)/GPF.
- Encashment of earned leave

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 24.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	3	1	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	
Details of teachers attending professional development programmes during the last five years	

07-05-2022 02:16:27

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

1. The attendance register of the students is filled regularly.
2. Daily diary filled by teachers regularly.
3. The signatures are to be inspected by the Principal or an officer authorized by the Principal by the 5th of every month.
4. The teachers and staff regularly sign the attendance register.
5. Every year the confidential report is filled by the officer (teacher) / staff, in which academic work is mentioned.
6. Performance Appraisal Report Self-assessment form is filled every year by teachers, in which evaluation of academic and extra-curricular activities takes place.
7. Every year feedback is filled from the students, in which the work of education and non-teaching staff is evaluated.
8. PBAS and CR forms are submitted and evaluation is done to evaluate the teachers and non-teaching staff of the college.
9. If any employee wants to go to any training , seminar, workshop or any course, then permission is given to them.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audit regularly.

- Internal and external audit has a full time treasure and account department since inception to ensure maintenance of annual account and audit.

Following are conduct regular financial audit in the institute.

1. External audit - External audit conduct by the following-

- CAG through Auditor General (AG) Raipur.
- The Department of higher education.

2. Internal audit - This are conducted by and internal auditor.

- In our college we have audited the attached receipts and payment account of JBS (Public Participation Committee).
- CA conduct statutory audit covering all financial and accounting activity of the institute.

The includes scrutiny of the following –

1. Maintenance of college campus.
2. The salary of teaching and non teaching and staff.
3. Purchase of books, equipment, software.
4. Payment of internet, electricity and telephone bills.
5. Conducting various college Function, such as fresher party, sports, annual function, farewell party, placement etc.

The college finance committee examine the budget proposal expenditure statement. Monitoring the equipment purchase. The committee utilized of fund attached to the department against the proposal budget of the financial year.

An audit also includes accessing the accounting principle used and significant estimate made by the management as well as evaluating the overall financial statement presentation.

The all expenditure statement are edited by the account department before it is submitted to the principal.

Account department take care of section according to the reports which are attached here. Last 5 year internal/External Audit are completed and replies has been submitted to their satisfaction. No serious objection / issues have been pointed out against the institution by AG and CA.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

For mobilization of funds and optimum utilization of resources, institutional strategies, feedback, development of the college and other related functions for systematic conduct of the activities, the sources

of funds are allocated from the State Government.

The development grant and development fee received from the UGC are determined by the Jan Bhagidari Samiti, which is collected from the students. The funds received from UGC have been mentioned, for which development works and purposes they have been provided.

Allocations from the state government are also subject to special items and are expressed for those purposes. These funds are used for the smooth functioning of the organization and for meeting the needs.

The committee demands laboratory, sports, library and other institutional requirements before the grant expenditure. In this way, the organization spends the amount received as per the requirement from time to time.

The use of resources by the organization is discussed like buildings, tables, chairs etc. The shortcomings in the development and smooth operation of the organization are filled from time to time. For example, the amount received in the institution is also spent in the form of building repair, table repair and chair repair. At present, keeping in mind the scientific approach, money is also spent on sports materials and books.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalize the quality assurance strategy and procedures, such as introducing all newly admitted students to the institute at the beginning of the academic session.

In order to make the students aware about the structure of the programme, examination scheme, various subjects in the programmes, program results and course results, the deficiencies related to the subject are addressed by our faculty members from time to time. is done.

Special classes are organized by the institution to promote the creativity and intelligence of advanced learners. In this special class, the students are exposed to new technology which can be helpful in further learning.

Various activities in the interest of the students, such as in smart classes, using audio-visual equipment, are encouraged to develop creative and functional qualities in them. Unit tests internal assessments are done in the classroom to improve the result.

IQAC oversees the college's efforts towards excellence in various fields, achievements of faculty members and departments. The activities of various college committees are reviewed from time to time.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

1. Activities are conducted throughout the year according to the academic calendar.
2. Each month's teaching plan is made.
3. Class Wise Time Table.
4. Monthly, Qauterly and Half Yearly test.
5. Seminars / Tutorials & Workshop Classes class wise.
6. Annual Sports Competition.
7. Teaching Staff Maintain Daily Diary & Records.
8. Affection Conference.
9. Of literary and cultural programs Arrangement.
10. Practical Conducted
11. Feedback collected, analysed and action taken report and feedback are available on website.
12. Result & Internal Test.
13. Internal Assessment Test .
14. Different types of committees Various tasks are done for the students.
15. From time to time by the Principal of the college Various functions are tested.
16. Academics for an Influential Teacher The calendar is followed.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Counselling –

Workshops are organized from time to time in the college by the Police and Women, Child Development and Law Department so that the students can be made aware about gender equality.

Safety and security –

The college campus is protected by CCTV. All the classrooms are maintained by CCTV at the important location of the college. Identity card is mandatory for college admission, so that unauthorized admission can be banned.

Common room –

For the safety of the girl students, there is a common room where regular cleaning and sanitary arrangements have been made.

Other effort of gender equality –

Efforts have been made to maintain the atmosphere of gender equality in the college. Continuous efforts are being made to provide security and best opportunities to women.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. Solar energy
    2. Biogas plant
    3. Wheeling to the Grid
    4. Sensor-based energy conservation
    5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Degradable and non degradable waste.

There is a system of dustbin at the important place of the college. In which solid waste management and collection of solid waste material is done.

Under liquid waste material, proper disposal of liquid waste material from irrigation, chemical, laboratory, biological waste material is done.
Solid waste material generated from various sources (bulbs, pipes, batteries and clock cells), the entire campus of the college, e-waste is properly disposed of by the e-waste vendors.

The college lays emphasis on minimum wastage of water. Water from the laundry is diverted to the plants in the garden. Various types of garbage are disposed of in the college, for which proper arrangements are in place, the following wastes are being disposed of by the college.

Solid waste management -

There is space on the campus of the college where solid waste material is disposed of. It is worth mentioning that a special place has been kept for dumping solid waste in the culture in the state of Chhattisgarh. Every household has a Solid Waste Material Management System to dump the solid waste, this system is called **"Ghuruva"**. It is worth mentioning that the main program of the state government is that keeping in mind the concept of solid waste management, the college also manages this system.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Cultural programs are organized in the college with the aim of inclusive environment, so that the students are provided the opportunity to perform arts on the basis of equality. Social and linguistic equality is maintain among the students, due to which an atmosphere of harmony is created in the college.

In the college, students of BA final year Geography are given educational tours, through which efforts are made to promote regional studies. Along with this, a project of regional dissertation is prepared by the students of MA final year Geography, from which an attempt is made to know the cultural structure along with generating interest in regional studies.

The college provides a platform for celebration of the birth anniversary of many great men to keep alive their thoughts. Efforts are made to remove caste structure, social discrimination and economic inequality through the platform. The college family encourages the students to continuously move towards social upliftment, so that social evils can be removed through education.

The college N.S.S. unit awakens the feelings of organization and national unity among the students and leads then towards social harmony and unity. A meaningful effort is also made to remove the feeling of intolerance prevailing in the society, for this, speakers are invited, who tell about the undertakings of education with social concern among the students.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college institute sensitizes the students and staff to the constitutional obligations regarding values rights, duties and responsibilities of citizens which will enable them to conduct as a responsible citizen so that the students are equipped with knowledge, skills and values. which are necessary to maintain balance.

Students are motivated to participate in various programs on culture traditions, duties and responsibilities by inviting prominent people.
The institute organized plastic ban and various awareness programs under the Swachh Bharat Abhiyan, in which the students were involved.

The college has stable policies that reflect core values, has a code of conduct for students and staff and is mandatory for all to abide by these rules.
The affiliated university curriculum is designed with compulsory courses like Constitution of India, Professional Ethics and Human Values.

The NSS unit is specially started to encourage the students and the unit is successfully conducting activities to serve the society, "Beti Bachao, Beti Padhao" movement was stabilized in the area of ??various villages in Kasdol. Our college has given proper guidelines on values, duties, right ethics, responsibilities to save environment.

Duties-Rights Responsibility among citizens gives knowledge of constitutional obligations to all the people in public and government sector in various fields.

Constitution power is the greatest power in the life of all Indian citizens so the ability to read, make use of the nature, constitutional power, duties and rights get imparted in the students. In the constitutional knowledge development program in the college.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

In its 38 years of existence, the college is committed to celebrate integrity, patriotism and create a sense of brotherhood among the students and the community. Late Daulat Ram Sharma Post Graduate College organizes various programs on its campus in Kasdol to develop and propagate the principles like Sacrifice, Dedication, Bhakti Struggle, Patriotism, Equality, Nationality, Humanity.

National festival Independence Day is celebrated every year on 15th August in a grand manner in the college. On the occasion of Independence Day, the national flag is hoisted by the principal of the college and the national anthem is sung by everyone present.

Republic Day (26 January) is celebrated to commemorate the adoption of the Constitution. The day before Independence Day and Republic Day the college is fully decorated. All students and staff participate in the activities organized during the day. NSS volunteers also display their presence in their uniforms.

On 2nd October Mahatma Gandhi's birth anniversary lectures are organized to show the life and struggle of Gandhiji as a tribute to our Father of the Nation. Every year on 12 January Swami Vivekananda Jayanti, 5 September Teacher's Day celebrations are organized in the college. January 30, the death anniversary of Mahatma Gandhi, is remembered as Martyrs' Day and a 2-minute silence is observed to honor the Father of the Nation.

Sardar Vallabhbhai Patel Jayanti 31 October is celebrated as National Integration Day in the college. Apart from this, Sadbhavna Day (20 August), National Service Scheme (NSS) Foundation Day (24 September), Swachh Bharat Abhiyan (October 2), National Youth Day (January 12), International Women's Day

(March 8), National Voters' Day 25 January), Constitution Day (26 November) is organized in the college.

Rally is organized by the college for voter awareness, environmental awareness, road safety.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice (1)

- **Title of the Practice –**

Physical training for students for selection in Police and Armed Forces.

- **Objectives of the practice**

The main objective of training the students by the college is to prepare them for any kind of physical skills employment such as police force, armed force, paramilitary security, city army and forest department like government and semi-government. In order to get employment, physical training is provided to them in the sports ground of the college.

- **The Context –**

It is often seen that many boys/girls fail due to lack of training in physical efficiency. To overcome this failure, the college is giving physical training to its students and making them capable. Attempt is made

- **The Practice –**

      College Instructor Mr.M.N.Sidar trains the students in 100m run, 5000m run, long jump, high jump, shot throw, javelin throw and exercise. Simultaneously with the rules of physical training by Mr. Sidar (in charge of sports), running and deciding according to time are taught.
How is physical training conducted? What should be a nutritious diet? A daily chart is given for which type of nutritious food will be included in the daily routine of boys/girls? To improve the physical efficiency of the students.
Its purpose is to invite the personnel of the police department for training from time to time in the college, so that the shortcomings of the examinees can be removed. The performance of the trainees received has improved.

- **Evidence of Success :-**

The trainee students of our college are taking advantage of this training and getting selected in various Armed Forces Police Department and Forest Department, some of which are as follows - Dharmendra Paikra, Purushottam Deewan, Nagendra Kumar Sahu, Pardesi,

- **Problem encountered and resources required :-**

It was seen in the initial stage that the candidates had disliked physical training. To overcome this problem, the help of police department was taken to generate the interest of the students.This helped in giving them proper physical training. Due to which interest was developed in them for this training.

- **Notes (Optional) –**

The poor students of this area were benefited by the efforts of the college, due to which the opportunity of getting employment has been obtained through this training.

Best Practice (2)

- **Title of the Practice –**

 "Cleanliness Campaign"

- **Objectives of the practice**

To create awareness about cleanliness and to motivate people to maintain cleanliness.

- **The Context –**

It is often seen that even after the cleanliness campaign being run by the State Government and the Central Government, the indifference of the people towards cleanliness which invites many types of diseases and pollution in the city and village. For this, the college contributes in the cleanliness of Kasdol city along with making the students aware about the advantages of cleanliness.

- **The Practice –**

The students of the college, apart from cleaning the market square, pond and square-squares of Kasdol city from time to time, to keep the city clean, along with categorizing the garbage, for dry-wet waste and clean different garbage.

- **Evidence of Success :-**

From time to time, efforts were made by the students of the college to bring cleanliness work and awareness under the cleanliness campaign, the fruitful result of which was that people started becoming aware of cleanliness and the city started looking clean, along with cleanliness survey to the people of the area were inspired to participate. In the ranking of cleanliness cities in the year 2020, Kasdol city stood first in the Nagar Panchayat category. In which there was a direct contribution of the students of the college. (illustration)

- **Problem encountered and resources required :-**

It was no special problem during the cleanliness campaign. In order to run cleanliness on a large scale, more and more students were made aware of cleanliness by connecting with this campaign, no special kind of resource was required for this.

- **Notes (Optional) –**

It has now been seen that people do not have awareness about cleanliness, which can be seen as a side effect of unhygienic appearance or increase in the number of mosquitoes, as well as eating polythene packets thrown by stray animals, due to which these innocent animals die prematurely.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

College Administration :-

The administration of the college is transparent and strong. All work, work and services like admission, practical and internal assessment, RTI, lecturer recruitment, transfer certificate, mark list distribution, scholarship and grievance redressal cell, tender invitation and purchase etc. are provided in a time bound and transparent manner.

Students in the college are admitted at the beginning of the academic session. The admit card is filled through online mode as per the guidelines of the university. After this admission is given on the basis of merit in the Faculty of Arts, Commerce and Science. In order to bring transparency, the merit list is pasted on the website and notice board of the college, on the basis of which the students are admitted.

On the basis of academic calendar of Higher Education Department, MA, M.Sc. , M. Com. Internal assessment is conducted twice a year. The hard copy thereof is sent to the University along with the online entry of marks on the University website. Along with this, practical examinations of annual and semester system are taken in the college according to the guidelines of the university. Transparency is maintained in award of marks by evaluating the merit and attendance of the students so that there is no feeling of dissatisfaction among the students. In this way the program runs smoothly according to the rules of practical examination and internal assessment of the college.

A committee has been constituted by the college management for the implementation of the Right to Information Rules of 2005, through which the application received under the RTI Act is disposed of within the stipulated day, in which the applicant gives his information as well as the entire process. There is transparency for the purpose of bringing requested information, the college management always provides the desired information on the scheduled days.

As soon as the admission of students in the college is completed, after that advertisement is issued for the

recruitment of guest lecturers as per the instructions of the Higher Education Department, so that the notice board of the college can be sent to the leading college. and is pasted in the Tehsil Office. After this, after the end of the last date, after sorting the merit order and making the merit order, along with pasting the notice board of the college, the eligible candidate is called and appointed by contacting the phone, so that the teaching work can be conducted smoothly. Advertisements and appointments are organized by the college with transparency, so that the feeling of dissatisfaction does not arise, along with this, the work of recruitment of guest teachers with public participation is also implemented in the same manner, through which the students of the college- To ensure that the full benefits of education reach the girl students.

For the convenience of the students by the college, there is a form of transfer certificate in which the no-objection certificate of all the departments is certified, after submitting it to the office, transfer and character certificate is issued to the students. A separate charge has been made for this, which T.C. does cutting work. When the college receives the mark list by the university, it is marked in the college's mark list distribution register and distributed to the students after seeing the admit card. This process also shows the transparency and uniqueness of the working style of the college.

Along with encouraging the students for government-run scholarship by the college, after the order of the Tribal Welfare Department, the new and renewal form of the scholarship is pasted on the notice board by the college to be filled through telegram group and WhatsApp. Through this, an effort is made to make the information accessible to all the students. Through which eligible students can get the benefit of scholarship. The hard copy of the online scholarship form is taken to the college after checking all the documents and the mistakes are rectified. Along with this, the students of the BPL card holder family are filled the scholarship form through offline, so that the children of the family coming below the poverty line can also get the benefit of scholarship. In this way the entire process is conducted by the college with transparency so that the students can get the benefit of scholarship.

To redress the grievances of the students, a Grievance Redressal Cell has been constituted at the college level, in which the letter received from the grievance redressal box is resolved by the committee at the earliest.

Purchase committee has been constituted for purchase in the college, through which the tender invitation received by the committee for purchase of materials for the college is published.

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5. CONCLUSION

Additional Information :

no any additional information.

Concluding Remarks :

The college envisions empowering the students of socio-economically backward classes through quality higher education and developing competitiveness in them. To achieve this goal, we are trying to increase the GER. In order to develop the competitive ability among the students for the state and national level competitive examinations the college has planned to organize special guidance classes for the competitive exams from the next sessions.

Admission, teaching, sports and cultural programs and examinations are organized in the college according to the academic calendar. The college administration is governed in a participative and transparent manner. One projector and 14 computer systems for students are available in the college.

In order to provide high-quality education to the students, guest lecturers are appointed in addition to regular teachers. The work of systematic teaching and evaluation is done by the teachers by preparing teaching plans and maintaining daily diaries.

There is a limited research facility in the college, though few teachers are registered as research supervisors and are actively engaged in research work.

The college has 20 classrooms. Lab facility for Chemistry, Physics, Zoology, Botany, Geography and IT is available in the college. There are about **16910** books available in the library. The college also has gym facility. Scholarships are provided to the SC / ST and OBC and BPL students of the college through the government. 8 students have been placed in the last 5 years.

Our college keeps on making students aware of constitutional values, rights, duties as well as human values, gender equality and protection of environment. The college is committed to give a good future by placing the students. The college tries to fix the program keeping its goal in mind and fulfill it.